

EDUCATIONAL ASSESMENT SERVICES
FINAL PAPER
LEVEL: 5-6

- 1. Another name for computer programs and information.**
 - A. Output
 - B. Process
 - C. Software
 - D. CPU
- 2. This part sends signals to other parts of the computer to tell them what to do.**
 - A. CPU
 - B. Motherboard
 - C. Icon
 - D. Hard drive
- 3. This memory is for short term storage and is lost when the computer is turned off.**
 - A. Icon
 - B. CPU
 - C. Hard drive
 - D. RAM
- 4. A name for a small picture or image representing a folder or a program.**
 - A. Graphic
 - B. Icon
 - C. Software
 - D. Desktop
- 5. This device allows the user to record or send their voice into the computer.**
 - A. Monitor
 - B. Microphone
 - C. Output
 - D. Speaker
- 6. Which of the following is a presentation program?**
 - A. MS-Word
 - B. Ms-Excel
 - C. Ms-Power Point
 - D. Ms- Access
- 7. ISP stands for**
 - A. International Service Provider
 - B. Internet Service Provider
 - C. Internet Service Presenter
 - D. None of the above
- 8. Microphone is a/anunit.**
 - A. Input
 - B. Output
 - C. Memory
 - D. Processing
- 9. What are the four main components of a computer system?**
 - A. CPU, CD-ROM, Mouse, Keyboard
 - B. Memory, Video Card, Monitor, SPW
 - C. Modem, Keyboard, Word Processor, Printer
 - D. CPU, Memory, Input Devices, Output Devices

10. Which of the following is an Input Device?

- A. Scanner
- B. Printer
- C. Speakers
- D. Monitor

11. Which of the following are you most likely to use when playing a computer game?

- A. Touch Screen
- B. Light Pen
- C. Joystick
- D. Trackball

12. The intersection of a row and a column which can contain data within a spreadsheet is called:

- A. Formula**
- B. Entry
- C. Cross point
- D. Cell

13. A graph that can be used to compare the height of 15 sunflowers is a:

- A. Bar graph
- B. Data graph
- C. Sorting graph
- D. Comparing graph

14. The horizontal divisions in a spreadsheet named with a number are called:

- A. Cell
- B. Sort
- C. Entry
- D. Row

15. An application that is used to test "what if" a question is called a:

- A. Database
- B. Spreadsheet
- C. Word processor
- D. power Point

16. A graphic organizer that is used for planning and developing a multimedia report/presentation is called a:

- A. Story web
- B. Tree map
- C. Storyboard
- D. Linear map

17. Which features do you use to create a newspaper like document in MS Word?

- A. Bullets & Numbering
- B. Tables
- C. Columns
- D. Tab stops

18. The shape and style of text is called:

- A. Font
- B. View
- C. Format
- D. Graphic

19. Organizing or sorting information in order from largest to smallest, Z to A or 9 to 1 is called:

- A. Organization
- B. Ascending
- C. Size sorting
- D. Descending

20. An example of a formula in a spreadsheet is:

- A. $4 + 5 =$
- B. $A6 + B2 =$
- C. $= A6 : B2$
- D. $= A6 + B2$

21. The computer abbreviation KB usually means–

- A. Key Block
- B. Kernel Boot
- C. Kilo Byte
- D. Kit Bit

22. To move to the beginning of a line of text, press the key.

- A. Home
- B. A
- C. page up
- D. Enter

23. Which of the following is the largest unit of storage?

- A. GB
- B. KB
- C. MB
- D. TB

24. The tells the computer how to use its components.

- A. Utility
- B. Network
- C. Operating system
- D. Application program

25. After a picture has been taken with a digital camera and processed appropriately, the actual print of the picture is considered.

- A. Data
- B. Output
- C. Input
- D. The process

26. Computers use thelanguage to process data.

- A. Processing
- B. Kilobyte
- C. Binary
- D. Representational

27. A(n) is a special visual and audio effect applied in Power-point to text or content.
- A. animation
 - B. flash
 - C. wipe
 - D. dissolve
28. Changing an existing document is called the document.
- A. Creating
 - B. Editing
 - C. Modifying
 - D. Adjusting
29. The ability to combine name and addresses with a standard document is called _____
- A. document formatting
 - B. database management
 - C. mail merge
 - D. form letters
30. Which enables us to send the same letter to different persons?
- A. macros
 - B. template
 - C. mail merge
 - D. none
31. With which view can you see how text and graphics will appear on the printed page?
- A. Normal
 - B. Print Layout
 - C. Outline
 - D. Web Layout
32. Portrait and Landscape are
- A. Page Orientation
 - B. Paper Size
 - C. Page Layout
 - D. All of above
33. Which operation you will perform if you need to move a block of text?
- A. Copy and Paste
 - B. Cut and Paste
 - C. Paste and Delete
 - D. Paste and Cut
34. You can detect spelling and grammar errors by
- A. Press Shift + F7
 - B. Press Ctrl + F7
 - C. Press Alt+ F7
 - D. Press F7

35. Which of these toolbars allows changing of Fonts and their sizes?

- A. Standard
- B. Formatting
- C. Print Preview
- D. None of these

36. Which of the following helps to reduce spelling error in the document?

- A. Auto Format
- B. Auto Correct
- C. Smart Tags
- D. Auto Text

37. Ctrl + P is the short cut key for

- A. Open Paragraph Dialog Box
- B. Open Page Format Dialog Box
- C. Open Save Dialog Box
- D. Open Print Dialog box

38. Blinking symbol on the computer screen is called–

- A. Mouse
- B. Logo
- C. Cursor
- D. Hand

39. BIOS stand for–

- A. Basic input output system
- B. Binary input output system
- C. Basic input off system
- D. All the above

40. 'MICR' technology used for clearance of cheque by banks refers to.

- A. Magnetic Ink Character Recognition
- B. Magnetic Intelligence Character Recognition
- C. Magnetic Information Cable Recognition
- D. Magnetic Insurance Cases Recognition –

END OF QUESTIONNAIRE

ANSWER KEY:

ANSWERKEY FOR CLASS 5-6

Q#	ANSWER	LEVEL
1	C	E
2	A	E
3	D	M
4	B	E
5	B	E
6	C	M
7	B	M
8	A	E
9	D	H
10	A	M
11	C	M
12	D	H
13	A	H
14	D	M
15	B	H
16	c	h
17	C	M
18	A	E
19	D	E
20	D	M
21	C	M
22	A	E
23	D	M
24	C	M
25	B	E
26	C	M
27	A	H
28	B	M
29	C	H
30	C	H
31	B	M
32	A	M
33	B	E
34	A	M
35	A	M
36	B	E
37	D	E
38	C	E
39	A	M
40	A	M

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1. Fundamental of computer hardware
2. Knowledge of spread sheet
3. Fundamental of computer software
4. Internet and mailing
5. Word processing soft wares